

Contributors

Victoria Agee is Director of Agee Indexing Services in Houston, Texas, and instructor for the U.C. Berkeley “Indexing: Theory and Application” course. She has worked for public, university, and special libraries and has had cataloging and indexing contracts with the Congressional Research Service, National Agricultural Library, National Library of Medicine, and Smithsonian Institution. She has more than 40 years of experience working in libraries and working as a freelance indexer doing back-of-the-book, database, and periodical indexing for corporate, trade, and university publishers from coast to coast. Victoria holds an MLS degree from UCLA and has presented workshops on indexing throughout the U.S. She is an active member of the Special Libraries Association, American Medical Writers Association, and American Society for Indexing (ASI). She has been a contributor to *Key Words*, and as co-chair of Chapter Relations for ASI she edited the Networking Notebook@ column. She was a consultant on the *Letters of the Delegates to Congress 1774–1789* project, which won the ASI–H.W. Wilson Award in 2001. She has served on the H.W. Wilson Award Committee to help improve the quality of indexing and also served as chair of the Ted Hines Award Committee.

Jennifer Burton has been indexing since 1999 and established her own business, Columbia Indexing Group, in 2004. She spends much of her time indexing art, American politics, Middle East history, multivolume encyclopedias, and scholarly books, although as a generalist she tackles most anything. She holds a degree in environmental studies and was an environmental consultant until she found a way to make a living working with books. Jennifer considers her MA from the Great Books program at St. John’s College to be the ideal preparation for the daily analytical work of indexing.

Lucie Haskins became an indexer in 2000, after a long career in corporate America, with roles spanning from the computer industry to management consulting. She specializes in embedded indexing and in computer- and business-related topics. She loves to share her passion for indexing by talking about it to whoever will listen! Lucie has given workshops on embedded indexing to ASI chapters, at ASI national conferences, and to local university-level technical writing classes. She has served on the ASI Board, is a member of the ASI webmasters team, and is past president of the Rocky Mountain chapter. She has a BS degree in Technical Management and an MBA.

Heather Hedden is an independent taxonomy consultant, indexer, and metadata librarian, providing services through Hedden Information Management near Boston, Massachusetts, for clients including Serials Solutions, Early & Associates, WAND, and Gale. She also teaches online and on-site continuing education classes, “Taxonomies & Controlled Vocabularies” and “Creating Website Indexes,” through Simmons College Graduate School of Library and Information Science. Previously she was a senior controlled vocabulary editor at Gale (Cengage Learning) and the taxonomist at an enterprise search software start-up, Viziant Corporation. Heather is author of the ASI book *Indexing Specialties: Web Sites* (Information Today, Inc., 2007) and the forthcoming book *The Accidental Taxonomist* (Information Today, Inc., 2010). She has also written numerous articles on information management, taxonomies, and indexing appearing in *EContent Magazine*, *Intranets*, *The Indexer*, *Key Words*, and other publications. Heather is the founder and manager of the Taxonomies & Controlled Vocabularies Special Interest Group of ASI and past president of ASI’s New England Chapter.

Linda Mamassian has been a freelance indexer and copy editor since 2000, providing high-quality back-of-book, embedded, and database indexing services in topics that include science (chemistry, biology, and earth, environmental, and space sciences), health and medicine, technology, and general nonfiction. After receiving a BS in Biochemistry, she worked for several years as a laboratory chemist and microbiologist and as an educator (certified in secondary chemistry, computer science, and science). Linda serves as chair of the ASI Jobs Hotline Committee and webmaster for the ASI Science and Medicine Special Interest Group.

Leoni Z. McVey spent 15 years in encyclopedia research, high school teaching, and writing/producing/directing print and audiovisual educational materials, then began freelance indexing part time in the mid-1970s and full time in the late 1980s. Her focus is college textbooks, but she has also worked extensively with el-hi and adult materials (text and trade). Leoni is currently chair of the Chicago/Great Lakes ASI chapter and is working on marketing for ASI.

Deborah Patton has been a freelance indexer since 1994, after many years searching for her niche in the world of work. She has degrees in political science and library science, and worked a few years doing major donor prospect research with some time devoted to metalworking. Indexing was a mid-life discovery. Although her dad served in the U.S. Army and was a POW in Germany during World War II, she has no other connection to navies or armies other than knowing that family history. An acquaintance turned out to be the managing editor of a press devoted to naval history and culture. This editor gave Deborah some of her first indexing work

and a lot of repeat business over the years, which laid the basis for indexing naval and military history/culture books for other presses and the Naval War College.

Janet Perlman has more than 25 years of experience in indexing. Her company, Southwest Indexing, provides indexing services for both English- and Spanish-language materials, and specializes in scientific and engineering materials. Janet has served ASI at both the state and national levels. She has written for *Key Words* and *The Indexer* and is editor of *Running An Indexing Business* (Information Today, Inc., 2002). Janet has given workshops on business aspects of running an indexing practice and quality in indexing at many conferences for ASI and STC. She has served on numerous ASI committees but is most proud of serving on the judging panel for the H.W. Wilson Award for Excellence in Indexing and chairing the judging process in 2004. Janet served as the first Course Administrator for the ASI “Training in Indexing” CD-based instructional course from 2006 to 2008, and is currently a member of the ASI Board of Directors.

Janet Russell has been indexing since 1989, specializing in library science, history (especially American history), and related disciplines. She majored in American Studies and History at Reed College, and then earned an MA in Library Science at the University of Chicago. She spent more than 20 years helping library users find information before switching to indexing. She won the 2004 H.W. Wilson Award for Excellence in Indexing for her index to the *Anglo-American Cataloguing Rules* and continued her quest for excellence by chairing the 2008 H.W. Wilson Award Committee. Janet has also served in various offices of the Golden Gate Chapter of ASI.

Margie Towery has worked in the publishing field for more than two decades and in indexing for more than 15 years. Her work focuses primarily on scholarly monographs though she indexes other types of books as well, including most recently the 15th edition of the *Chicago Manual of Style* (2004) and the *Encyclopedia of Chicago* (2004). In 2002, Margie’s cumulative index for the six-volume *Letters of Matthew Arnold* (University Press of Virginia, 2001) received the H.W. Wilson Award for Excellence in Indexing. In 2008, she won a second H.W. Wilson Award for the index to *The History of Cartography, Volume Three: Cartography in the European Renaissance, Parts 1 and 2*, edited by David Woodward (University of Chicago Press, 2007). She is the editor of *Indexing Specialties: History* (Information Today, Inc., 1998), co-editor of *Indexing Specialties: Scholarly Books* (Information Today, Inc., 2005), which includes her well-received article on quality in indexing, and contributor to *Indexing Specialties: Cookbooks* (Information Today, Inc., 2009). Margie has served as president of the Heartland Chapter of ASI,

was instrumental in the formation of special interest groups within ASI, and continues to mentor new indexers.

Jan Wright has been indexing since 1991 and has a background as a librarian and as a book production specialist. She has worked on indexes, taxonomies, controlled vocabularies, and works with most of the page layout packages that are used to create books. She specializes in embedded and technical indexing, and has worked with technical writing departments for more than 20 years. In 2009, Jan won the H.W. Wilson Award for Excellence in Indexing for *Real World Adobe InDesign CS3*, by Olav Martin Kvern and David Blatner. The book was published by Peachpit Press in 2008.

Enid L. Zafran is the owner of Indexing Partners LLC, located in Rehoboth Beach, Delaware. For more than 20 years she has specialized in public policy indexing. Enid has a JD from Cleveland Marshall College of Law, a Masters of Library Science from the University of Kentucky, and an LLM in Labor Law from Georgetown Law Center. She has run indexing departments at Banks-Baldwin Law Publishing Co. (now part of Thomson/Reuters) in Cleveland, Ohio, and at the Bureau of National Affairs, Inc. in Washington, DC. In addition to being a past president of ASI, she served for many years on its board of directors. She writes for the ASI newsletter, *Key Words*, a regular column on indexing style issues (see www.indexingpartners.com for a complete set of the columns), and has given indexing presentations in both the U.S. and Canada to attorneys, librarians, and information specialists. She has developed a program, "Indexing Boot Camp," for training new indexers.